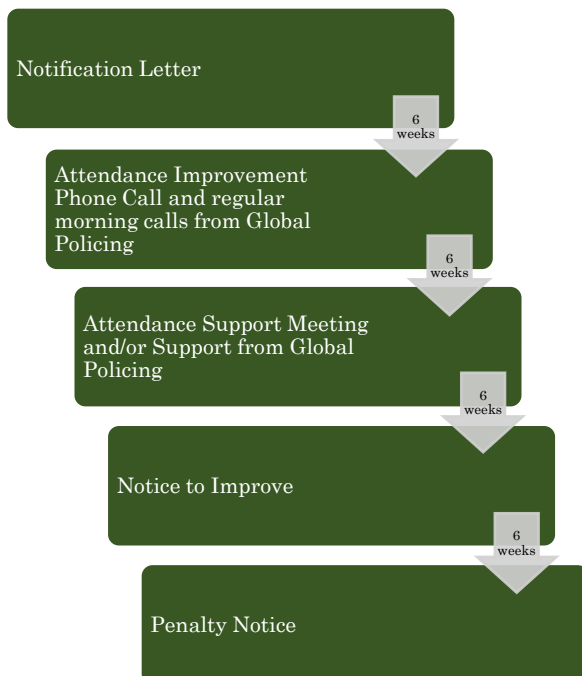


Irregular Attendance

If your child's attendance drops below 90%, which is considered "persistently absent," we'll follow a specific process to improve it.

After each step in this process, you'll have six weeks for your child's attendance to improve.

Throughout, the school will provide various types of support to help boost attendance and make things easier for you and your child.



Additional Steps Taken for Persistent Absence

- All illness will need to be evidenced
- Any pupil whose attendance falls below 90% for a term will be referred to the Local Authority
- Any pupil who has 15 days of cumulative or consecutive illness will be referred to the Local Authority

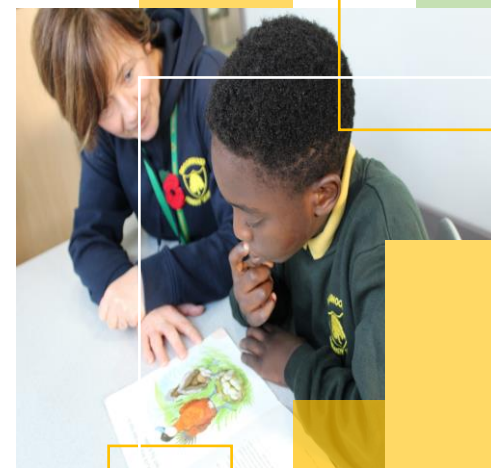
Unauthorised Absence Due to Holiday

If a child is absent for 5 or more days due to a term-time holiday, the Local Authority will issue a fine.

The fines are given per parent, per child. For a first fine, parents must pay £80 within 21 days or £160 within 28 days.

If there's a second fine for the same child, it will be £160 if paid within 28 days.

A third fine cannot be issued within three years for the same child. If absences reach the national threshold again during that time, other legal actions will be taken instead.



ATTENDANCE
Information for 2025-26



At Broomwood Primary, we want to give every child an amazing learning experience.

Our school's vision is all about helping children **achieve, believe, and succeed** for a bright future. We know that coming to school every day is really important for children to do their best.

With values like **Respect, Commitment, Togetherness, Welcoming, and Nurturing**, we work closely with families to help children come to school on time, every day.

Being here daily not only helps with learning but also teaches important life skills like **responsibility, resilience, and making friends**. We're here to support you with lots of ways to keep attendance high!

We consider "good" attendance to be above 95%, but we aim for it to be even higher!

You'll get regular updates about your child's attendance at parents' evenings and in reports. To help keep attendance high, it's important for children to arrive on time because learning starts as soon as school begins.

All pupils need to be in school by 8:40 a.m. and should line up with their class on the playground each day.

The register is taken at 8:45 a.m. and stays open until 9:00 a.m.

If a child arrives between 9:00 and 9:30 a.m., they will receive a late mark.

After 9:30 a.m., they will have an unauthorised mark for the morning session.



“Attend today and achieve tomorrow.”



If your child is going to be absent from school, please let the school office know by 9:00 a.m.

If we don't get a call or voicemail by then, we'll send a text message to the contact number we have on file to ask about the absence.

If no reason is given, the absence will be marked as unauthorized.

Absences due to illness are usually approved unless we have concerns.

If an absence lasts more than 5 days, or if there are questions about the illness, we'll need medical proof like a doctor's note, prescription, or appointment card.

If a child's attendance drops below 90% for the year, we'll also ask for medical proof for any illness.